



**Child Care Resource and Referral (CCR&R)
Professional Development Calendar**

July - December 2017



www.bccap.org

INFORMATION ABOUT BCCAP WORKSHOPS

All BCCAP monthly workshop registrations are only accessible through the Professional Impact New Jersey (PINJ) registry website. Membership is free, is valid for three years at a time, and you can track your training hours. Payment is due by the day before the workshop. Certificates of Attendance are provided. Workshops are open to child care providers, parents, and other interested community members. Unless otherwise noted, all workshops are held at:

Burlington County Human Services Facility
795 Woodlane Rd.
Westampton, NJ 08060

All events are subject to change due to inclement weather, low registration or other unforeseen circumstances. There will be no refunds or credit toward another workshop unless the workshop is cancelled by BCCAP.

NO CHILDREN will be admitted to any workshop, except CPR/First Aid.

For questions about:

Workshops—contact Sue Fenick at 609-261-6834 x5132 or at sfenick@bccap.org

CPR/First Aid—contact Vivyan Saloka at 609-261-6834 ext. 5149 or at vsaloka@bccap.org

Community Resources—contact Christine Morrison 609-261-6834 x5144 or at chmorrison@bccap.org

Registration and attendance at, or participation in BCCAP meetings, workshops and other activities constitutes an agreement by the registrant or attendee to BCCAP's use and distribution (both now and in the future) of the registrant's or attendee's image, likeness and appearance in photographs of such events and activities.

Visit our website at: www.bccap.org Find us on Facebook.

HOW TO BECOME A MEMBER OF THE PINJ REGISTRY

1. Go to www.pinjregistry.org.

2. Click on the green **Register Now** button on the right hand side of the screen, under the **login** box. Proceed by entering the requested user information. The email address you enter will serve as your USER NAME. You will be asked to choose a password.

NOTE: If you get a message that says **this email already exists in the NJ Registry..., go back to the home page and click **Trouble logging in?** Reenter the same email address, and your password will be emailed to you.*

3. Click **Continue with Registration** and continue to enter the required information. If you don't see your place of employment in the employer list, contact PINJ directly (908-737-4293 or

questions@pinj.org).

4. Once you have entered all of the required information, click **Request Enrollment Now**. A validation link will be sent to the email address you provided. Log into your email, open the **Login Support** email from PINJ, and click on the validation link.

5. Log into your PINJ Registry account using the full email address you provided and the password you created.

6. Email or mail your required documents to PINJ within 60 days. Your membership will be valid for three years, and PINJ will email you a reminder to renew.

**NOTE: Your registration is temporary until PINJ receives and processes your documentation. If your documents are not received within 60 days, you will be denied access to workshop registration through PINJ.*

WORKSHOP REGISTRATION PROCEDURE

1. Log into your PINJ account and click on the blue **Find Training** button on the left side.

2. Choose **Sponsor Name** in the drop down box under **Select a search category**. Then choose **Burlington County Community Action Program (BCCAP)** under **Enter search criteria**. Click the **Search** button.

3. Choose the workshop you want to register for and click on the **View Training** button.

4. Click on the **Enroll Now** button, click on the **Confirm and Continue Registration** button on the second screen, then click in **I Agree** box and click the **Enroll** button. You will receive a confirmation email once your registration is complete. Repeat steps 1-4 to register for more than one workshop.

5. If you cannot attend a workshop you registered for, log back in, click on **My Training Registrations** near the bottom of the left hand column and click on **Withdraw** in your list of training enrollments. Failure to withdraw from three workshops will prohibit you from enrolling in future workshops, as set up by PINJ.

6. Print confirmation(s) and mail with a \$5.00 check or money order (\$10.00 for a Super Workshop), made out to BCCAP:

***BCCAP/ATTN: Sue Fenick
718 Route 130 South
Burlington, NJ 08016***

or deliver in person to:

***795 Woodlane Rd., 2nd Floor
Westampton, NJ 08060***

July 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 BCCAP Closed	5 Directors' Meeting	6 Orientation	7	8
9	10	11	12 ECC Open House	13	14	15
16	17	18 Child Development Health & Safety Basics Part 1 of 2	19 Health & Safety Basics Part 2 of 2 Identifying Child Abuse & Neglect Monthly Workshop	20	21	22
23	24	25	26	27 CPR/First Aid	28	29
30	31					

Burlington County Child Care Center Directors' Meeting—Fundraising Opportunities

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday, July 5, 2017

Time: 1:00 pm-3:00 pm

Location: Maple Shade Library

Fee: Free

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Thursday, July 6, 2017

Time: 6:30 pm-8:30 pm

Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Wednesday, July 12, 2017
Time: Between 9:00 am– 4:00 pm
Fee: Free

Child Development

Child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the developmental needs of children of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Date: Tuesday, July 18, 2017
Time: 8:30 am-10:30 am
Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Tuesday, July 18, 2017, 10:30 am-2:30 pm and Wednesday, July 19, 2017, 8:30 am-11:30 am
Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Wednesday, July 19, 2017
Time: 12:30 am-2:30 pm
Fee: Free

Monthly Workshop—Outdoor Play

Participants will learn the important role they play in a child's development during outdoor play. They will experience the wonders of outdoor play and show children how to navigate the outdoor environment.

Core Knowledge Area: Learning Environment and Curriculum
Intended Audience: All Child Care Providers and Parents
Presenter: Lavinia Taylor

Date: Wednesday, July 19, 2017
Time: 6:30 pm-8:30 pm
Fee: \$5.00

CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 x 5149 for information and to ask if you have children that may need to attend.

Date: Thursday, July 27, 2017
Time: 3:00 pm-9:00 pm
Fee: \$55.00

August 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Directors' Meeting	3 Orientation	4	5
6	7	8	9 ECC Open House	10	11	12
13	14	15 Child Development Identifying Child Abuse & Neglect	16 Health & Safety Basics Part 1 of 2	17 Health & Safety Basics Part 2 of 2	18	19 CPR/First Aid
20	21	22	23 Monthly Workshop	24	25	26
27	28	29	30	31		

Burlington County Child Care Center Directors' Meeting—Healthy Habits in Preschool

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday, August 2, 2017
 Time: 1:00 pm-3:00 pm
 Location: Human Services Building
 Fee: Free

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Thursday, August 3, 2017
 Time: 6:30 pm-8:30 pm
 Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Wednesday, August 9, 2017

Time: Between 9:00 am– 4:00 pm

Fee: Free

Child Development

Child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the developmental needs of children of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Date: Tuesday, August 15, 2017

Time: 5:00 pm-7:00 pm

Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Tuesday, August 15, 2017

Time: 7:00 pm-9:00 pm

Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Wednesday, August 16, 2017 and Thursday, August 17, 2017, 6:00 pm-9:00 pm

Fee: Free

CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 x 5149 for information and to ask if you have children that may need to attend.

Date: Saturday, August 19, 2017

Location: Willingboro Public Library

Time: 10:00 am-4:00 pm

Fee: \$55.00

Monthly Workshop—Policies and Practices for Asthma Friendly Child Care

This workshop provides an overview of asthma, addresses main issues with asthma triggers in child care settings, explains the PACNJ asthma friendly school award and provides resources and tools on how to manage asthma and qualify for the award.

Core Knowledge Area: Child Wellness: Health, Safety, and Nutrition

Intended Audience: All Child Care Providers and Parents

Presenter: Erica Vasquez

Date: Wednesday, August 23, 2017

Time: 6:30 pm-8:30 pm

Fee: \$5.00

September 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 BCCAP closed	5	6	7 Orientation	8	9
10	11	12	13 Child Development ECC Open House Health & Safety Basics Part 1 of 2 Directors' Meeting	14 Health & Safety Basics Part 2 of 2 Identifying Child Abuse & Neglect Child Care Community Gathering	15	16
17	18	19	20 Monthly Workshop	21 CPR/First Aid	22	23
24	25 Medication Administration	26 Medication Administration	27	28	29	30

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Thursday, September 7, 2017

Time: 6:30 pm-8:30 pm

Fee: Free

Child Development

Child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the developmental needs of children of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Date: Wednesday, September 13, 2017

Time: 8:30 am-10:30 am

Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Thursday, September 14, 2017

Time: Between 9:00 am– 4:00 pm
Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Wednesday, September 13, 2017, 10:30 am-2:30 pm and Thursday, September 14, 2017, 8:30 am-11:30 am
Fee: Free

Burlington County Child Care Center Directors' Meeting—Literacy in Preschool/Book Swap

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday, September 13, 2017
Time: 1:00 pm-3:00 pm
Location: **TBA**
Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Thursday, September 14, 2017
Time: 12:30 am-2:30 pm
Fee: Free

Child Care Community Gathering

Come find out about the new family-friendly policies and initiatives of the Child Care Development Block Grant (CCDBG), the Grow NJ Kids Quality Rating Improvement System, child care subsidy, and BCCAP. BCCAP staff will be available to answer your burning questions and concerns!

Date: Thursday, September 14, 2017
Time: 6:30 pm-8:00 pm
Fee: Free

Monthly Workshop—Developmentally Appropriate Practices (DAP)- Learning through Active Play For Infants and Toddlers

Providers will gain an understanding of "DAP", ITERS-R/FCCERS-R Activities Subscales and how infants/toddlers actively learn through discovery and play.

Core Knowledge Area: Teaching-Learning Interactions and Approaches
Intended Audience: All Child Care Providers and Parents who care for Infants and/or Toddlers
Presenter: Paula Hartley

Date: Wednesday, September 20, 2017
Time: 6:00 pm-9:00 pm
Fee: **FREE**

CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 x 5149 for information and to ask if you have children that may need to attend.

Date: Thursday, September 21, 2017
Time: 3:00 pm-9:00 pm
Fee: \$55.00

Safe Medication Administration in Child Care Settings

This training will incorporate AAP HEALTHY FUTURES- five modules, which includes information on preparing, administering and documenting medication in early education and child care settings. In this workshop you will learn how to safely administer medications to children, key information that should be included in your medication policies, when medication should be given, and how to respond to inappropriate requests from parents regarding administering medications. The participant will also learn about special needs care plans, how to recognize signs and symptoms of an asthma episode, asthma medication delivery systems, signs and symptoms of a life threatening allergic reaction and how to administer an Epi-Pen to a child in an emergency. The workshop will be divided into 2 sessions. **Both sessions must be attended to complete the training.**

Core Knowledge Area: Child Wellness: Health, Safety, and Nutrition
Intended Audience: All Child Care Providers who administer medication **ONLY**
Presenter: Judi Connor

Dates: Monday, September 25, 2017 & Tuesday, September 26, 2017
Time: 6-9 pm
Fee: **\$10.00**

October 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Orientation	4 Directors' Meeting	5 Footprints	6	7
8	9 BCCAP Closed	10	11 ECC Open House	12 Footprints	13	14
15	16	17 Child Development Health & Safety Basics Part 1 of 2	18 Health & Safety Basics Part 2 of 2 Identifying Child Abuse & Neglect	19 Footprints	20	21
22	23	24	25 Monthly Workshop	26 CPR/First Aid	27	28
29	30	31				

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Tuesday, October 3, 2017
 Time: 6:30 pm-8:30 pm
 Fee: Free

Burlington County Child Care Center Directors' Meeting—Staff Evaluations/Building Morale

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday October 4, 2017
 Time: 1:00 pm-3:00 pm
 Location: Human Services Building
 Fee: Free

Footprints to Professionalism

Free workshops for Family Child Care Providers **ONLY**.

Look for the topics to be announced in the September-October FCC newsletter.

Dates: Thursday, October 5, 2017

Thursday, October 12, 2017

Thursday, October 19, 2017

Time: 6:30 pm-8:30 pm

Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Wednesday, October 11, 2017

Time: Between 9:00 am-4:00 pm

Fee: Free

Child Development

Child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the developmental needs of children of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Date: Tuesday, October 17, 2017

Time: 8:30 am-10:30 am

Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Tuesday October 17, 2017, 10:30 am-2:30 pm and Wednesday, October 18, 2017, 8:30 am-11:30 am

Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Wednesday, October 18, 2017

Time: 12:30 am-2:30 pm

Fee: Free

Monthly Workshop—Back to School and Back to Playing

We know as teachers that play is how children learn, and that play is a constant in a developmentally appropriate early childhood environment. This hands-on session will look at play-based experiences in the classroom, and also tie in developmentally appropriate practices. We will look at all the learning that goes on in the various interest centers within an early childhood environment, and at the same time include the play component that will tie it all together.

Core Knowledge Areas: Learning Environment & Curriculum, Teaching-Learning Interactions and Approaches

Intended Audience: All Child Care Providers and Parents

Presenter: Jason Verdone

Date: Wednesday, October 25, 2017

Time: 6:30 pm-8:30 pm

Fee: \$5.00

CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 x 5149 for information and to ask if you have children that may need to attend.

Date: Thursday, October 26, 2017

Time: 3:00 pm-9:00 pm

Fee: \$55.00

November 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Directors' Meeting	2 Orientation	3	4
5	6	7 BCCAP Closed	8 ECC Open House	9	10 BCCAP Closed	11
12	13	14	15 Super Workshop Presenter-Diane Craft	16	17	18
19	20	21	22	23 BCCAP Closed	24 BCCAP Closed	25
26	27	28 Child Development Identifying Child Abuse & Neglect	29 Health & Safety Basics Part 1 of 2	30 Health & Safety Basics Part 2 of 2		

Burlington County Child Care Center Directors' Meeting—Fun with Art

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday, November 1, 2017

Time: 1:00 pm-3:00 pm

Location: Human Services Building

Fee: Free

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Thursday, November 2, 2017

Time: 6:30 pm-8:30 pm

Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with Electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Wednesday, November 8, 2017

Time: Between 9:00 am-4:00 pm

Fee: Free

Super Monthly Workshop— Active Play! Fun Physical Activities for Young Children

Learn fun, inclusive, developmentally appropriate physical activities that work in small spaces such as apartment living rooms, playrooms, childcare centers and school classrooms. These physical activities use only readily available, inexpensive equipment to give children many opportunities to explore moderate to vigorous movement in safe ways. Lead these activities to encourage children 18 months to 5 years of age to develop their fundamental movement skills and fitness as well as rehearse varied academic concepts. This workshop is designed for childcare, preschool, pre-K educators as well as parents/grandparents, physical and occupational therapists and anyone who seeks practical, motivating, fun ways to promote physical activity among toddlers and preschoolers. View videos of young children playing these fun activities and try a few, too!

Core Knowledge Area: Learning Environment & Curriculum

Intended Audience: All Child Care Providers and Parents

Presenter: Diane Craft

Date: Wednesday, November 15, 2017

Time: Dinner ready at 6:00 pm and workshop from 6:30 pm-8:30 pm

Fee: \$10.00/Dinner included

Child Development

Child care professionals are responsible for environments, experiences and interactions that help all children in child care thrive and reach their potential. The challenge is for the child care provider to demonstrate how to meet the developmental needs of children of many different ages. In this module, providers can learn predictable ways that children change and learn new skills over time, to give the provider a solid foundation for daily practice and decision-making.

Dates: Tuesday, November 28, 2017, 5:00 pm-7:00 pm

Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Tuesday, November 28, 2017, 7:00 pm-9:00 pm

Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Wednesday, November 29, 2017, 6:00 pm-9:00 pm and Thursday November 30, 2017, 6:00 pm-9:00 pm

Fee: Free

December 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 CPR/First Aid
3	4	5	6 Directors' Meeting	7 Orientation	8	9
10	11	12	13 ECC Open House Monthly Workshop	14 Child Care Community Gathering	15	16
17	18 Child Development Identifying Child Abuse & Neglect	19 Health & Safety Basics Part 1 of 2	20 Health & Safety Basics Part 2 of 2	21	22	23
24	25 BCCAP Closed	26	27	28	29	30
31						

CPR/First Aid

CPR/First Aid trainings are open to any age who can demonstrate the skills. Call 609-261-6834 x 5149 for information and to ask if you have children that may need to attend.

Date: Saturday, December 2, 2017
 Location: Willingboro Public Library
 Time: 10:00 am-4:00 pm
 Fee: \$55.00

Burlington County Child Care Center Directors' Meeting—Music in the Younger Years

All center directors are encouraged to attend this meeting. You will have the opportunity to network and meet other directors, as well as earn a certificate for two training hours.

Date: Wednesday, December 6, 2017
 Time: 1:00 pm-3:00 pm
 Location: Human Services Building
 Fee: Free

Orientation for New Family Child Care and Family, Friend & Neighbor Providers

Find out the process for becoming a Family Child Care or a Family, Friend and Neighbor provider. Topics to include policy review, the Professional Impact New Jersey Registry, business practices and Office of Licensing requirements.

Date: Thursday, December 7, 2017

Time: 6:30 pm-8:30 pm

Fee: Free

Electronic Child Care (ECC) Open House

Do you have questions or problems with electronic Child Care (ECC)? Come visit us at 1 Van Sciver Parkway, Willingboro. Walk-ins welcome!

Date: Wednesday, December 13, 2017

Time: Between 9:00 am-4:00 pm

Fee: Free

Monthly Workshop—Classroom Arrangement

Participants will learn how to arrange their classroom environment to best manage student behavior. They will feel the positive and negative affects classroom arrangement can have on student learning and development.

Core Knowledge Areas: Learning Environment and Curriculum, Teaching-Learning Interactions and Approaches

Intended Audience: All Child Care Providers and Parents

Presenter: Lavinia Taylor

Date: Wednesday, December 13, 2017

Time: 6:30 pm-8:30 pm

Fee: \$5.00

Child Care Community Gathering

Come find out about the new family-friendly policies and initiatives of the Child Care Development Block Grant (CCDBG), the Grow NJ Kids Quality Rating Improvement System, child care subsidy, and BCCAP. BCCAP staff will be available to answer your burning questions and concerns!

Date: Thursday, December 14, 2017

Time: 6:30 pm-8:00 pm

Fee: Free

Child Development

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Date: Monday, December 18, 2017

Time: 5:00 pm-7:00 pm

Fee: Free

Identifying Child Abuse and Neglect—Mandated Reporting

This training, designed for child care staff, teachers, directors and family child care providers, will provide an overview of the significant definitions, requirements and policies outlined in the NJ Office of Licensing Manual of Requirements for Child Care Centers and Manual of Requirements for Family Child Care Registration related to Mandated Reporting and Positive Discipline. By the end of this training, participants will be able to: understand the types of child abuse & neglect; recognize signs of child abuse & neglect; understand NJ's requirements for Mandated Reporting; understand how and when to report; and create and implement an organization-specific policy on reporting procedures.

Date: Monday, December 18, 2017

Time: 7:00 pm-9:00 pm

Fee: Free

Health & Safety Basics Parts 1 and 2

Best practices and standards for health and safety are the foundation of quality child care. Meeting the basic health and safety needs of all children sets the stage for positive child outcomes. This health and safety orientation module provides an overview of the basic health and safety requirements and best practices in nine of the topic areas outlined in the CCDF Final Rule: safe spaces; transportation safety; handling and storage of hazardous materials; emergency preparedness; prevention and control of infectious disease; food and allergic reactions and how to respond; administration of medication; shaken baby syndrome/abusive head trauma; safe sleep and SUIDS prevention.

Dates: Tuesday, December 19, 2017 and Wednesday, December 20, 2017, 6:00 pm-9:00 pm

Fee: Free

BCCAP Child Care Resource & Referral
718 Route 130 South
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46E

